

M&G Withdrawal Form



This form:

- can be used to withdraw part or all of your holding(s) with M&G
- cannot be used to withdraw part or all of a deceased persons holding(s) with M&G. To do this please complete the M&G Withdrawal Form for Executor/Personal Representative.
- cannot be used to transfer an ISA to another ISA Manager. Please contact your new provider directly.

If proceeds are to be split between named registered holders, separate withdrawals will need to be requested. Please complete a withdrawal form for each amount and payee.

Please note: Proceeds of your shares cannot be paid until the form has been completed and signed by all holders, and received at the address specified overleaf.

For more information on the financial terms used on this form, please see our glossary on our website www.mandg.co.uk/info

Please complete this form in blue or black ink, using CAPITAL letters and ticking the appropriate boxes.

1 Registered details

Your M&G client reference

First holder

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Date of birth

Forename(s)
Surname

OR Nominee/Company/Charity Name

Permanent residential address
Postcode
Country

Phone: Home
Work
Mobile
Email

To withdraw today:

Online: Sole holdings can be withdrawn online by registering or logging in to our My Account service at myaccount.mandg.com provided we receive your instruction before 12:00 (the valuation point) on any business day. This option is not currently available to attorneys.

Telephone: By calling our **Customer Relations** team on **0800 390 390**.

If the investment is a joint holding, all signatures will be required to release proceeds unless all holders are present on the call and agreement is obtained when the deal is placed.

Should all holders not be present on the call, a withdrawal form will be sent with a formal acknowledgement for completion.

Designation (if applicable)

Second holder (if applicable)

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Date of birth

Forename(s)
Surname

Third holder (if applicable)

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Date of birth

Forename(s)
Surname

Fourth holder (if applicable)

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Date of birth

Forename(s)
Surname

You can find your up to date fund information, including share class/type and number of shares held, by registering or logging in to our online My Account service at myaccount.mandg.com Alternatively refer to your recent semi-annual statement.

[illegible]

Please include your transaction reference in this box if you are confirming a deal that has recently been placed:

Note: Please refer to the Important Information for Investors document for minimum withdrawal amounts and minimum balances. If the requested withdrawal reduces the value of your investment below the minimum balance for each share class, we may withdraw the full value of your investment.

Please select from the following five options:

- If you do not hold a UK bank account and do not wish to receive a cheque please call our **Customer Relations** team on **0800 390 390**.

Name and full postal address of your bank or building society		Bank or building society account number	
Address		Branch sort code	
		Building society reference/roll number (if applicable)	
Postcode			
Account name			

- ☐ If making a partial withdrawal, please tick here to allow us to use the above bank details to pay out any future income or withdrawal payments.

Proceeds will normally be paid/released on the third business day (no later than five for ISAs) following receipt of all documents.

Please ensure that you check the details carefully before submitting this form as M&G cannot be held responsible for sending money to an incorrect bank account number provided by you.

*To void a cheque please cross through and write 'void' across the cheque.

3 How/Where do you want your money paid? (continued)

- ☐ **3.2** Reinvest the sale proceeds into an M&G Stocks and Shares ISA – please enclose a completed M&G ISA application form.
- ☐ **3.3** Cheque made payable and sent to the first named holder. **This is the default option if section 3 is not completed.**
- ☐ **3.4** Cheque made payable and sent to the home address of a named registered holder – please complete name and address details below.

Please note

We cannot make cheques payable to someone other than a registered holder except in exceptional circumstances. Please call us to discuss this if you believe you have reason to request such a payment.

Name	Capacity** (if applicable)
Address	
Postcode	

**If you are acting as Attorney or Trustee please state this as capacity.

- ☐ **3.5** Cheque to your financial adviser's client money bank account – please complete the box provided.

Please note

Your financial adviser must be registered to accept client money.

Financial adviser client money bank account name

Financial adviser client money bank account name
Address
Postcode

For your protection, and to minimise the risk of financial crime, we are required by law to verify the identity of all our customers. If we have not been able to verify your identity by certain electronic means, we may ask you to send us paperwork as evidence of your address and identity. We have to do this before we are able to release the proceeds to you. If you would like to confirm whether your identity has been verified, please call our **Customer Relations** team on **0800 390 390**.

4 Declaration and authorisation

All holders must sign this section and state their capacity if applicable¹. If you are not the holder, please state under which capacity² you are signing.

I/we the registered holder(s) hereby acknowledge that I am/we are no longer interested in the shares to which this Withdrawal Form relates and authorise payment as in Section 3.

First holder

Print name	Capacity (if applicable)								
Signature	Date <table border="1"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>	D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y		

Second holder (if applicable)

Print name	Capacity (if applicable)								
Signature	Date <table border="1"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>	D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y		

Third holder (if applicable)

Print name	Capacity (if applicable)								
Signature	Date <table border="1"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>	D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y		

Fourth holder (if applicable)

Print name	Capacity (if applicable)								
Signature	Date <table border="1"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>	D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y		

¹When corporate bodies are renouncing shares, this form should be completed by the company and signed by two Directors or a Director and a Secretary, stating capacities, or authorised signatories. Alternatively, a company may execute this form under seal. Capacity may also mean Executor, Attorney or Trustee.

²If you are acting as Attorney or Trustee please state this as capacity.

Returning your form

Please send your completed form to: **M&G Group, PO Box 9039, Chelmsford CM99 2XG.**

If withdrawing on behalf of a charity, please return your completed form to **M&G Charity Department, PO Box 9038, Chelmsford CM99 2XF.**

Checklist

- ☐ Section 4: have all holders signed the Declaration? Failure to do so could cause a delay in receipt of your funds.
- ☐ Have the full names of all named account holders been listed along with their date of birth in Section 1?
- ☐ Have you checked that this instruction won't bring the value of the investment(s) below the minimum balance for each share class?
- ☐ Have you completed Section 3? If not, as a default option a cheque will be made payable and sent to the first named holder.



How to contact us

Call us



0800 390 390

We are open Monday to Friday from 08:00 to 18:00 and on Saturday from 09:00 to 13:00. For your security and to improve the quality of our service, we may record and monitor telephone calls.

+44 (0)1268 448031

If you are calling from outside of the UK.

Visit our website



www.mandg.co.uk/investor

Email us



info@mandg.co.uk

Please note that information in an email cannot be guaranteed as secure. Do not include sensitive information in emails to M&G.

Write to us



**M&G Customer Relations
PO Box 9039
Chelmsford
CM99 2XG**

If contacting on behalf of a charity

Call us



0800 917 4472

We are open Monday to Friday from 09:00 to 17:00.

Visit our website



mandg.com/charities

Email us



info@mandg.co.uk

Please note that information in an email cannot be guaranteed as secure. Do not include sensitive information in emails to M&G.

Write to us



**M&G Charity Department
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